
LAB 4.1 CREATING AND MANAGING DRIVES AND FOLDERS

Student Answer Sheet

Name: _____ Computer ID: _____

Step 3: Identify disk 0 information.

Type: Basic or Dynamic _____

Capacity: _____

Status: _____

Device type: _____

Unallocated space: _____

Step 4: Change drive letter and path.

Edit button message:

Step 5: Partition summary information

Partition type: _____ Allocation unit size: _____

Disk selected: _____ Volume label: _____

Partition size: _____ Quick format: _____

Drive letter: _____ Enable file and folder compression: _____

File system: _____

Old partition number: _____

New partition number: _____

Step 9: FAT32 folder information

Type: _____ Contains: _____

Size: _____ Created: _____

Size on disk: _____ Attributes: _____

Step 11: NTFS folder information

Type: _____ Contains: _____

Size: _____ Created: _____

Size on disk: _____ Attributes: _____

Advanced options: _____

LAB 4.2 MANAGING DISK STORAGE AND MOUNT POINTS

Student Answer Sheet

Name: _____ Computer ID: _____

Step 2: File compression

Size of Images folder prior to compression: _____

Size of Images folder after compression: _____

Step 3: Extending a drive

Basic disk tasks:

Why is Extend a volume not available?

Step 4: Converting to Dynamic storage

Describe the Upgrade warning message:

Step 5: Drive letter of new partition

Step 6: Folder statistics

Storage space for Projects folder: _____

Describe appearance of Images folder:

NTFS mounted volume information:

Type: _____

Location: _____

Attributes: _____

Advanced options: _____

Record space utilization statistics for the Images volume:

LAB 4.3 MANAGING DYNAMIC DISK STORAGE

Student Answer Sheet

Name: _____ Computer ID: _____

Step 4: Create a Dynamic partition.

Legal Docs summary information:

Partition type: _____ Allocation unit size: _____

Disk selected: _____ Volume label: _____

Partition size: _____ Quick format: _____

Drive letter: _____ Enable file and folder compression: _____

File system: _____

Legal Docs Property tabs:

Step 5: Upgrade disks warning message.

Step 6: Extend a simple partition.

Available tasks:

Why is the Extend a volume task not included?

Step 7: Create a Dynamic disk partition.

Delete Volume warning message:

List the five volume types, and place an asterisk (*) next to the default option:

1. _____

2. _____

3. _____

4. _____

5. _____

Step 8: Record Legal Docs available tabs.

LAB 4.4 SECURING THE FILE SYSTEM

Student Answer Sheet

Name: _____ Computer ID: _____

Step 6: Check default permissions.

Record the default NTFS permissions at the root of your Windows 2000 boot drive:

Record the default NTFS permissions for your Cases folder:

Record two inheritable permissions options:

Describe the results of removing the inheritable permissions option:

Describe the results of applying the inheritable permissions:

Step 7: Provide the Assistants group with permissions to maintain the Clients database.

Record the default permissions assigned to the Clients folder:

Step 8: Provide the Administrators group with Full Control to the Cases folder and all subfolders.

Record the Security message you receive when you click to reset permissions on all child objects and enable propagation of inheritable permissions:

Step 9: Provide the Assistants group with read only access.

Record the default security settings for the Completed folder:

Record the default permissions granted to the Assistants group:

Step 10: Provide the Assistants group with the permissions to change documents.

Record the default permissions in the In-Progress folder:

Step 11: Check subfolder permissions.

Record the permissions in the JSmith folder.

Record the permissions in the RRich folder.

Step 12: Move JSmith subfolder to the Completed folder.

Record the permissions granted to the Assistants group for the JSmith subfolder after moving it to the Completed folder.

Step 13: Copy Your-name to the Completed folder.

Record the permissions granted to the Assistants group in the Your-name subfolder after copying the subfolder into the Completed folder.

Briefly describe why the permissions obtained for the JSmith subfolder are different than permissions for the Your-name subfolder.

LAB 4.5 AUDITING FILE SYSTEM ACTIVITY

Student Answer Sheet

Name: _____ Computer ID: _____

Step 4: Check the audit file.

Record the information requested below for each security message in the log.

Message type: _____ Date: _____ Time: _____ Source: _____

Category: _____

Event ID: _____

Description: _____

Object Name: _____

Primary User Name: _____

Client User Name: _____

Accesses:

Message type: _____ Date: _____ Time: _____ Source: _____

Category: _____

Event ID: _____

Description: _____

Object Name: _____

Primary User Name: _____

Client User Name: _____

Accesses:

Message type: _____ Date: _____ Time: _____ Source: _____

Category: _____

Event ID: _____

Description: _____

Object Name: _____

Primary User Name: _____

Client User Name: _____

Accesses:

LAB 4.6 SHARING FOLDERS

Student Answer Sheet

Name: _____ Computer ID: _____

Activity 1, Step 3: Share the Forms folder.

Record the default shared folder permissions for the Office Forms shared folder:

Record the default shared folder permissions for the Users group:

Activity 1, Step 5: Test the Office Forms shared folder.

Record the results of your attempt to save the Travel.txt file in the shared Office Forms folder when using My Network Places:

Activity 1, Step 6: Change a file in the Forms folder using My Computer

Record the results of your attempt to save a file in the Forms folder when using My Computer:

Describe why you can change data through My Computer, but not through My Network Places:

Activity 2, Step 4: Share the Projects folder.

Record the default permissions on the Docs folder:

Activity 2, Step 6: Test access to the Projects shared folder by the AppUser.

Record the results of creating and accessing files in the Docs folder:

Activity 2, Step 7: Test access to the Website folder.

Record the results of creating a file in the Website folder.

Activity 2, Step 8: Test access to the Images folder.

Record the results of attempting to create a file in the Images volume of the Projects shared folder.

Activity 4, Step 11: Disk quotas

Record the warning message.

Activity 4, Step 15: Event Viewer Security Log message

Record the security log message.