

PENSACOLA JUNIOR COLLEGE
DEPARTMENT OF ENGINEERING TECHNOLOGY

Welcome to EGS1111C

We have a lot of material to cover in a small amount of time. There are 3 hours of class time each week that will be used for lecture and hands on time. To get the most out of the class I also recommend that you find time to spend at least 3 hours a week on your own for drawing practice. There is no substitute for practice. The expertise you gain is proportional to the time you spend on the system.

2 way communication also helps. If you need help please ask and I will assist any way I can. If at any time you think I am moving to fast please let me know.

Look for extra help on website: www.itech.pjc.edu/lgraham

Course Description:

This course will introduce the concepts, techniques, and procedures necessary to facilitate a basic functional understanding of AutoCAD.

Equipment:

Recommended Textbook: The AutoCAD Tutor for Engineering Graphics; by Alan j. Kalameja
Handout & tutorials: www.itech.pjc.edu/lgraham

Evaluation:

Two exams (Mid-term and Final) will be administered.
Each exam will have both written and performance based components.

The final grade will be determined as follows:

Portfolio	= 50%
Mid Term	= 25%
Final	= 25%

Your final grade will be as specified in this grading scale.

A 100-90 B+ 89-85, B 84-80, C+ 79-75, C 74-70, D+ 69-65, D 64-60 F 59 & below

Special Attention:

Students requiring classroom accommodations or modifications because of documented disability should discuss this need with me at the beginning of the semester.

Attendance Policy:

Students are expected to attend all classes; However, the maximum allowed absences will be that as stated in the current PJC catalog. Any student with excess absences may be withdrawn.

Withdrawal:

The last day for withdrawal is _____. Students must formally withdraw from the class by this date if they do not feel they can successfully complete the course.

Simply stopping your class attendance will not be interpreted as a desire to withdraw from the class!

Students who stop attending but do not withdraw will receive the grade indicated by their class average.

Incompletes:

Incompletes are permitted only after **70% of course work** has been completed with passing grades and with instructor's consent. Students will have one year to complete missing coursework.

For more information, refer to page 42 of the current College Catalog.

Cheating:

All assignments are expected to be your individual work.

Any student caught cheating will be turned over to the college judicial officer for further disciplinary action.

Instructor:

Name: Lynn Graham

Email: plg@bdi-ae.com

Phone: 484-2546 (voice mail – leave message)